## 2023-2024 FGCCFL Membership Agreement

For FGCCFL to organize and execute fair tournaments in a timely manner, member schools must adhere to the following requirements, all of which apply to both traditional, in-person and virtual tournaments.

- 1. Schools must be represented by a school- or county-approved employee who is recognized by the Principal as the Head Coach of the school's speech and debate team. Only this person should be entered as the Head Coach on Tabroom.com and all league paperwork.
- 2. Schools must be represented by the Head Coach or recognized Assistant Coach [age 21 or older] at all FGCCFL tournaments. If one or both of these coaches cannot attend, the school may not compete. It is the coach's responsibility to plan for tournament attendance. Only the First Vice-President, with a second from the President, can make exceptions to this requirement and only in the case of extreme emergency prior to the close of Tabroom.com registration. The emergency adult must be listed on the FGCCFL Membership Form and must be a school-/county-approved adult. A coach having other commitments is not considered an emergency.
- 3. Only the Head Coach of the school may register the team on Tabroom.com within the registration deadlines. Registration past the tournament deadline will NOT be accepted. This includes all attempted emails, phone calls, and text messages. Schools will not be allowed to compete without meeting the judge quotas. Coaches must train judges for both traditional [paper] and online [electronic] balloting. Plan registration in advance prior to entering data on Tabroom.
- 4. ALL changes and drops past the tournament registration deadline must be EMAILED to the First Vice-President and copied to the President. Drops or changes made prior to Tournament day will forfeit registration fees. Drops made on tournament day, including judges, will be fined a \$25 fee for EACH instance, due at the time of registration. Hidden drops discovered after the first round will be charged a \$50.00 fee due at the time of discovery. Balances left unpaid beyond Tournament day will result in the tournament not counting for Grand Finals eligibility.
- 5. To be eligible for **Grand Finals**, schools must enter and compete in a minimum of TWO (2) FGCCFL tournaments; each student must enter and compete in a minimum of ONE (1) FGCCFL tournament; and schools must meet every other year hosting obligation. Exceptions to these eligibility rules may be made by the FGCCFL President with a second from First Vice-President. Reasons such as the coach or student had other commitments on tournament days will not be considered.
- 6. Schools must guarantee that all judges have been entered on Tabroom, including email addresses, cell numbers, and carriers prior to EACH tournament. Full judge entries automatically link the judge to the Tabroom.com account. Coaches take full responsibility that their judges are trained in each event and understand they may be asked to judge in all pools as needed.
- 7. All members of a school's tournament entry MUST stay at the tournament throughout the day until after the awards have been presented unless approved prior to tournament start. Judges may not be entered to judge only AM or PM.
- 8. All Coaches must maintain copies of district medical forms and records of any medical conditions that may impact a student's participation. Coaches must also comply with and maintain copies of school/district media release policies. Both documents must be accessible by the coach and Tournament Staff as needed at all tournaments.